Town of St. Johnsbury

2025 Solid Waste Implementation Plan

Date Adopted:12/09/2025

Chad Whitehead, Town Manager

Chad Whitehead

ST. JOHNSBURY 2025 Solid Waste Implementation Plan

This Solid Waste Implementation Plan (SWIP) conforms with Vermont's 2024 Materials Management Plan (MMP).

SWME Solid Waste Implementation Plan

Name of SWME	**Town of St. Johnsbury**
Year Chartered (if applicable)	Click here to enter text.
Mission for Sustainable Materials Management	**Our mission is to reduce waste for a fitter St. Johnsbury. This is being accomplished to the greatest extent possible by the reduction in generation and toxicity of waste through education, implementation of programs and common sense.**
Names of Member Town(s)	**Town of St. Johnsbury**

Data and Reporting

S1.1	**Disposal and Diversion Reporting.** A. **DISPOSAL RATE:** To track progress with state waste reduction goals, Town of St. Johnsbury must report their disposal rate in SWIP years one and five. SWMEs may use the method in the *ANR Data Guidance* to calculate their disposal rate or another method approved by ANR. Disposal rate reports must be based on calendar year data and be submitted to ANR via ReTRAC by April 1st. **DOCUMENTATION in Annual SWIP Report:** 1. First (1st) Year SWIP Report: report year 1 annual per person per year disposal rate. 2. Fifth (5th) Year SWIP Report: report year 5 annual per person per year disposal rate. B. **DIVERSION RATE:** SWMEs are not required to report diversion rates to ANR; however, it is strongly recommended that SWMEs track their diversion efforts to determine the success of their programs and services.
Describe method to be used for calculating Disposal Rate:	Disposal Rate will be calculated via the method detailed in the ANR Data Guidance along with tonnage data obtained from ReTRAC.
Sign and date to commit to requirement:	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

Outreach

S2.1	**Accessible Communications.** To ensure that all Vermonters have equal access to information and to minimize barriers to information access, Town of St. Johnsbury must critically evaluate their communications in light of best practices for accessibility. A. During SWIP Year 1, Town of St. Johnsbury must attend accessible communications training provided by ANR (or another training approved by ANR) on topics such as web design, plain language, accessible graphic design, public outreach and/or engagement, etc. B. Town of St. Johnsbury must review accessible communication best practices during SWIP Years 2-5. **DOCUMENTATION in Annual SWIP Report:** 1. Year 1: List training taken by Town of St. Johnsbury staff. 2. Years 2-5: Confirm review of accessible communications best practices.
Sign and date to commit to requirement:	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

S2.2	Town of St. Johnsbury **Material Management Website.** To ensure community members have access to local waste, recycling, and materials management information including state laws; disposal bans; how to reduce, reuse, recycle, donate, compost, and safely dispose of unwanted materials; and local hauler services; Town of St. Johnsbury must develop and annually maintain a website with: A. **SWIP**: post approved SWIP on website within one month of ANR approval. B. **A-Z Waste and Recycling Guide**: maintain an accurate A-Z guide with regional management options for various materials. i. A-Z link must be easily found on website within 2 clicks or fewer from homepage. ii. The A-Z Guide must contain, at a minimum, information on how to manage, recycle, or divert all regional recycling and safe disposal options for all of the categories and key words in the ANR A-Z Waste and Recycling Guide Minimum Requirements document. iii. Each entry must contain contact information, such as address and telephone number for collection location(s) OR a direct link to webpage with contact information. iv. Entries for disposal-banned materials must indicate that the material is banned from disposal in the trash by state law. v. Entries for items that are accepted as a part of an EPR program must link to information on the EPR program. vi. Entries for items that can be recycled only through special collection must clearly explain that the collection of these materials is separate from curbside, or blue bin, recycling. C. **Hauler Services List:** establish and maintain an up-to-date hauler Services List with contact information for trash, recycling, and food scrap pick up services offered by all known commercial solid waste haulers operating within the SWME region. D. **Waste Reduction for Events Resources:** maintain a web page that encourages waste reduction at events such as bin signs, options for bin rental or loan, haulers for recycling and food scrap collection at events, and tips for successful diversion at events (can link to ANR web page for the tips). **DOCUMENTATION in Annual SWIP Report:** 1. Year 1, provide links to: a. SWIP; b. Updated A-Z Waste and Recycling guide; c. Hauler Services List; d. Waste Reduction for Event Resources. 2. Years 2-5: Describe any significant website updates or changes.
Sign and date to commit to requirement:	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

S2.3	**Digital Outreach.** To build awareness of waste management topics and services provided by SWMEs and those available within their region, Town of St. Johnsbury must conduct annual outreach on at least two digital platforms such as Front Porch Forum, social media, electronic newsletters, etc. SWMEs may use existing ANR content or create their own. This requirement is separate from maintaining a materials management website. A. Annual digital outreach must include at least two forms of outreach per year on each of the following topics: i. The A-Z Guide and disposal bans. ii. Waste reduction and diversion. iii. Household hazardous waste reduction and proper disposal. iv. Extended Producer Responsibility programs (i.e. batteries, E-cycles, mercury-containing products, paint, HHW EPR). **DOCUMENTATION in Annual SWIP Report:** 1. Describe the two digital outreach methods used per SWIP year, including platforms used for each topic covered.
List platforms to be used for Digital Outreach:	1) Front Porch Forum 2) Facebook
Sign and date to commit to requirement:	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

S2.4	**Print Outreach.** To reach community members who do not use digital modes of communication, Town of St. Johnsbury must conduct at least one annual outreach in printed documents, such as press releases, newsletters, post cards, letters to editor/articles/ads in local newspapers. Town of St. Johnsbury must: A. Year 1: Issue one press release about their SWIP to local newspapers or other media outlets within two months of SWIP approval. B. Years 2-5: Issue one printed outreach per year related to the main MMP goals and/or ANR or Town of St. Johnsbury initiatives related to materials management. Press releases could also be completed in partnership with ANR. Mailings can count but are not required. HHW event mailings or advertisements and press releases announcing grant receipt do not count toward this requirement. **DOCUMENTATION in Annual SWIP Report:** 1. Year 1: provide a copy of the SWIP press release along with the date released and list of newspapers where it was sent. 2. Years 2-5: provide copy of press release along with topic, date released, and list of newspapers where it was sent OR copy of print outreach along with topic, date of release, and number of recipients.
Sign and date to commit to requirement:	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

S2.5	**Municipality and Facility Connections.** To further develop relationships with their local municipalities and to better understand local challenges and opportunities related to the movement of waste, Town of St. Johnsbury must conduct outreach to solid waste facilities, town offices, and public libraries. Town of St. Johnsbury must: A. Within the SWIP term, Town of St. Johnsbury must conduct an in-person visit to each solid waste facility included in the SWIP. B. Each year, for each municipality within the SWME region, Town of St. Johnsbury must reach out to the town office and public library (as applicable). Outreach may be conducted in-person, via phone, or via email and must include: i. Introduction of Town of St. Johnsbury and their role in the community. ii. Updates on any materials management-related laws, events, or initiatives. iii. For town offices: Discussion of collection plan for disaster debris and disaster-related Hazardous materials (see also C7 – Collection of Disaster Debris and Disaster-related HHW). **DOCUMENTATION in Annual SWIP Report:** 1. Provide a list of solid waste facilities, town offices, and libraries contacted.
Sign and date to commit to requirement.	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

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List the town offices, libraries, and solid waste facilities in Town of St. Johnsbury **region.**	St. Johnsbury Town Clerk St. Johnsbury Transfer Station

S2.6	**School Outreach.** To ensure all K-12 public and private schools are aware of the Universal Recycling law, state disposal bans; and how to reduce waste, reuse, repurpose, recycle, compost, donate, and safely manage materials responsibly; and that waste reduction and diversion programs are being implemented effectively, Town of St. Johnsbury must: A. Conduct in-person outreach and assistance to K-12 public and private school administrators and/or facilities and food service staff at a minimum of 10% or 2 schools (whichever is greater) within their jurisdiction each year. SWMEs should prioritize outreach to schools that have not yet been visited, but SWMEs may need to visit schools annually to meet the requirement. B. The outreach to each school must focus on school-wide waste reduction and diversion programs covering, at minimum: i. Disposal ban information. ii. How to recycle correctly. iii. How to separate food scraps for composting or anaerobic digestion. iv. How to reduce wasted food and donate (such as through the use of share table) what is appropriate. v. How to responsibly manage hazardous waste.

	vi. Collection options available from Vermont's Extended Producer Responsibility Programs for HHW, electronics, paint, batteries, mercury-containing bulbs and thermostats. C. If Town of St. Johnsbury is not able to reach school administrators or relevant staff in-person, phone calls, video calls, or emails may be conducted instead, with prior ANR approval. D. To keep track of their school outreach, SWMEs may use the ANR tracking spreadsheet template or another system of their own that meets ANR approval. E. Outreach to teachers and students is encouraged but is not required, although SWMEs may find it useful to talk to science, art, and shop teachers about proper management and disposal of hazardous materials. F. One of the primary roles of a SWME is waste reduction, diversion, and hazardous waste reduction outreach and assistance. If a school is not in compliance with the Universal Recycling law or other waste-related laws, and assistance is not effective, or if a SWME is not able to obtain a response from a school at all, SWMEs are encouraged to request follow-up assistance from ANR. **DOCUMENTATION in Annual SWIP Report:** 1. Provide a spreadsheet or other document including: a. List of schools and person contacted; b. b. Dates visited/contacted; c. c. Status of recycling and food scrap diversion programs. 2. Describe outreach efforts, including notable successes or challenges.
Provide the number and list schools in Town of St. Johnsbury **region. Describe school outreach plan including the number of schools to receive outreach each year.**	There are four schools in the Town of St. Johnsbury serving pre-K to 12. Casella will work on behalf of the Town of St. Johnsbury to provide annual outreach to these 4 schools throughout the SWIP term (2 per year): St. Johnsbury Academy, St. Johnsbury School, Good Shepherd Catholic School, Caledonia Christian School, Outreach will be conducted in person and will include information on disposal bans; how to recycle correctly; how to separate food scraps for composting; how to reduce wasted food and donate what is appropriate; how to safely manage hazardous waste and collection options available from Vermont's Extended Producer Responsibility Programs for electronics, paint, batteries, mercury containing bulbs and thermostats. Outreach will be documented in the annual SWIP Report.
Sign and date to commit to requirement.	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

S2.7	**Business Outreach.** To ensure businesses and institutions (hospitals, nursing homes, colleges, correctional facilities, and other large waste generators) understand the requirements of the Universal Recycling law, state disposal bans, how to reduce waste, reuse, recycle, compost, donate, and safely manage

	materials responsibly; and that waste reduction and diversion programs are being implemented effectively, Town of St. Johnsbury must: A. Town of St. Johnsbury must conduct business outreach and education either in person or via phone to at least 2% or 15 businesses/institutions (whichever is greater) within their jurisdiction each year. i. The number of businesses in a SWME region may be estimated by the Department of Labor list (instructions provided by ANR in Year 1 of the MMP term), or a SWME may use a different method that meets ANR approval. ii. SWMEs should prioritize outreach to businesses that have not yet been contacted or visited or those whose status is not yet known. B. The business outreach and education to each entity must cover, at minimum: i. Disposal ban information. ii. How to recycle correctly. iii. How to separate food scraps for animal feed and/or composting or anaerobic digestion. iv. How to reduce wasted food and donate what is appropriate. v. Single-Use Products law. vi. Resources for safely managing hazardous waste. vii. Collection options available from Vermont's Extended Producer Responsibility Programs for HHW, electronics, paint, batteries, mercury containing bulbs and thermostats. C. To keep track of their business outreach, SWMEs may use the ANR tracking spreadsheet template or another system of their own that meets ANR approval. D. One of the primary roles of a SWME is outreach and assistance. If a business is not in compliance with the Universal Recycling law or other waste-related laws, and assistance is not effective, SWMEs are encouraged to request follow-up from ANR. **DOCUMENTATION in Annual SWIP Report:** 1. Provide a spreadsheet or other document including: a. List of businesses and person contacted; b. Dates visited/contacted; c. Status of recycling and food scrap diversion programs; d. Interaction type (in person or phone). 2. Describe outreach efforts, including notable successes or challenges.
List the number of businesses in Town of St. Johnsbury **region. Describe business outreach plan, including the number**	There are 454 businesses in the Town of St. Johnsbury. Casella will provide outreach on behalf of the Town to 15 businesses annually. Outreach will be conducted in-person or via phone and will include the following topics: disposal bans; how to recycle correctly; how to separate food scraps for composting; how to reduce wasted food and donate what is appropriate; how to safely manage hazardous waste and collection options available from Vermont's Extended Producer Responsibility Programs for electronics, paint, batteries, mercury containing bulbs and thermostats. Outreach will be documented in the annual SWIP Report.

to receive outreach each year.	
Sign and date to commit to requirement.	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

Collection Infrastructure

S3.1	**Variable Rate Pricing.** To encourage waste reduction, Town of St. Johnsbury must: A. Implement a variable rate pricing system that charges for the collection of municipal solid waste from a residential customer for disposal based on the volume or weight of the waste collected. SWMEs may elect to establish licensing or registration programs to accomplish this requirement and can refer to the Variable Rate Pricing Guide for more information. **Documentation in Annual SWIP Report:** 1. Year 1: explain the method used to ensure haulers and facilities are charging residents for trash based on volume or weight. 2. Years 2-5: provide any updates and/or instances of hauler or facility non-compliance.
Sign and date to commit to requirement:	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

S3.2	**HHW Collection Events and Facilities.** To ensure community members have convenient access to safely dispose of Household Hazardous Waste (HHW) and Very Small Quantity Generator (VSQG) hazardous waste (previously defined as Conditionally Exempt Generator hazardous waste (CEG)), Town of St. Johnsbury must provide access to one of the following: A. A permanent HHW/VSQG collection facility defined within this MMP as a facility that is open at least one day per week, at minimum from May through October (ANR may consider approving requests for alternative operating days and seasonal openings and closures of permanent facilities when necessary). i. Due to increased user convenience, lower costs per participant, and slightly higher participation rates for regional HHW facilities, SWMEs that provide access to a permanent HHW collection facility in their region are exempt from the requirement to offer all towns at least one annual collection event within 20 road-miles. **OR** B. A minimum of two (2) HHW/VSQG hazardous waste collection events per year. SWMEs utilizing collection events must at minimum offer at least one HHW and VSQG collection event scheduled in the spring and one in the fall and events must operate for a minimum of four (4) hours. i. SWMEs that only offer collection events or operate HHW facilities with operating hours similar to collection events must annually provide each of its towns with access to at least one collection event (or to a facility) within 20 road-miles; meaning a maximum distance of 20 road-miles from any point in the town. ii. If a SWME provides additional events above the minimum requirement, waivers to the minimum duration for each event may be considered by ANR. iii. To meet this 20 road-mile convenience requirement, certain regions may need to hold more than two collection events each year. **Sharing Facilities or Events:** SWMEs are encouraged to share access to events and facilities, provided a signed agreement confirming access by the SWME's community members is obtained; and provided that a facility or event is within 20 road-miles from any point in a town that would be using that facility or event. **Documentation in Annual SWIP Report:** 1. Provide the HHW facility address and seasonal operating schedule, including days operating and hours of operation, **OR** the dates of the HHW events. 2. Provide the number of participants, the household participation rate, and the amount of HHW/VSQG hazardous waste collected in HHW ReTRAC report.
Describe how HHW Collection services will be offered to	2 events will be held annually with a third party HHW contractor in St. Johnsbury (Fall and Spring). HHW totals for both residents and VSQG's will be reported annually via ReTrac.

residents and VSQGs.	
Sign and date to commit to requirement:	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

S3.3	**Collection of Landfill/Disposal-Banned and Dangerous Materials.** To ensure that all Vermonters have year-round collection options for landfill-banned and dangerous materials, Town of St. Johnsbury must: A. Demonstrate that year-round collection options exist in their region (within SWME boundary OR within 20 miles of an Independent Town) for the following landfill/disposal banned materials: **batteries, mercury containing lamps, mercury thermostats, gas cylinders as defined in Vermont's HHW EPR law 10 V.S.A. §7181, electronics, paint, tires, used oil, and appliances (including discarded refrigerators, washing machines, clothes dryers, ranges, water heaters, dishwashers, freezers, air conditioners, and dehumidifiers)**. B. Collection locations can be privately or publicly owned, such as auto parts stores collecting used oil, or hardware stores collecting paint and fluorescent lamps. However, if the only collection location for a required material closes or reaches maximum capacity for collection during the SWIP term, the SWME must provide a collection option for its region. C. All collection locations must be open at least one weekday and one weekend day per week. **Documentation in Annual SWIP Report:** 1. Confirm that this requirement is met. 2. Describe any changes in collection options from the previous year.
List current collection locations within SWME boundary or 20 miles of independent town) and open hours for each material:	The list of current locations where residents can take landfill banned items can be found at https://stjrecycles.com/recyclables/a-z-list-of-recyclables/ and the list will be updated on an annual basis to ensure all locations are correct and look for any gaps in availability. List of locations is attached as Attachment A.
Sign and date to commit to requirement:	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

S3.4

Disaster Debris Plan. To ensure all Vermont towns are prepared to manage disaster-related debris, like HHW, hazardous waste, trash/MSW, construction and demolition (C&D) debris, and woody debris, during and after a disaster such as a flood, fire, storm, or other emergency, Town of St. Johnsbury must, by the end of Year 1 of the SWIP term:

A. **Submit a Disaster Debris Plan:** work with each municipality to create a Disaster Debris Plan ("Plan") for the management of disaster-related trash, C&D debris, and hazardous debris. The Plan must use the ANR Template, must cover all municipalities in the Town of St. Johnsbury region, and must include, at minimum:
    a. **Municipal Disaster Debris Contacts:** Contact each municipality and obtain contact information for the emergency personnel who would be the point-of-contact for coordinating temporary disaster-related hazardous materials storage in that municipality. Referring to your local emergency management director is recommended.
    b. **Disaster Hazardous Materials Staging Areas:** identify appropriate "Disaster Hazardous Material Staging Areas" (DHMSA) within the SWME region for the temporary storage of disaster-related hazardous materials and dangerous wastes. DHMSAs must be located:
        i. On publicly owned land.
        ii. Within either each municipality (which is recommended) or at minimum, one for the whole SWME region.
    c. **Trash and C&D Disaster Debris Management:** This may include the identity of certified public and/or private solid waste transfer facilities that could be used for disaster trash and C&D debris management.
    d. **Clean Wood/Vegetative/Inert Debris Management Sites:** list the locations of clean wood/vegetative/inert debris sites as required below in S-3.5.
        i. S-3.5 is not due until Year four of the SWIP term. Re-submit the Plan after year four, if necessary.

- NOTE: Attending training by ANR and/or Vermont Emergency Management (VEM) is recommended. See ANR Action A-5.2 above for more details.
- NOTE: For communities wishing to pursue FEMA reimbursement: trash/MSW/C&D disaster debris management destination locations (like transfer stations, landfills, categorical disposal/recycling facilities like stump dumps and wood waste management sites must be certified, be out of a flood zone, have controlled access, and follow other debris tracking methods to ensure FEMA reimbursement requirements can be met.
- NOTE: During the historic flooding of July 2023 the State of Vermont Department of Public Safety, Vermont Emergency Management Division, the Department of Buildings and General Services, and the Department of Environmental Conservation, Solid Waste Management Program engaged a statewide debris contractor to assist towns with collection and disposal of disaster related debris when the capacity of local and regional resources were exceeded. Communities with a sound disaster debris plan may respond more quickly from a disaster, getting debris removed and properly managed or disposed of so that impacted residents and businesses have life return to normal in less time.

Documentation in Annual SWIP Report:

	1. Year 1 only: provide Disaster Debris Plan with: a. List of emergency personnel in each municipality within SWME region b. Locations of temporary "Disaster Hazardous Materials Staging Areas." c. Trash and C&D Disaster Management. d. Locations of clean wood/vegetative/inert debris management sites. 2. Year 4 only: Re-submit Plan if there are updates to the clean wood/vegetative/inert debris management sites per S-3.5.
Sign and date to commit to requirement:	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

S3.5	**Clean Wood and Inert Debris Management.** To ensure Vermonters have access to management sites for clean wood ("wood waste") and other inert debris during normal times and after a disaster, such as a flood, fire, storm, or other emergency, Town of St. Johnsbury must: A. By the end of Year 4, identify at least one location within the Town of St. Johnsbury region to site and permit a categorical disposal or storage/transfer area ("stump dump") that can be used to manage both normal clean wood and disaster-related clean wood/vegetative debris and other inert debris including: clean silt, soils, and gravel, brick and concrete, branches, trees, stumps, and wood that is untreated and free from paint, staining, is not odorous or otherwise suspected of contamination. i. SWMEs may share access to categorical disposal areas. The municipalities sharing access must provide a signed letter or agreement that documents this shared access. ii. Clean Wood and Inert Debris Management Sites should be adequate in size and operate frequently enough to meet the needs of the municipality(ies) they serve. iii. Having a permitted categorical disposal area for disaster debris management in every municipality within a SWME is recommended, but not required. **Documentation in Annual SWIP Report:** 1. Year 4: list location of the permitted categorical disposal facility or other facility in the Town of St. Johnsbury region where clean wood and inert debris can be managed.
Sign and date to commit to requirement:	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

S3.6	**Collection of Textiles.** To ensure community members have access to textile reuse and recycling centers where used clothing and textiles can be donated, Town of St. Johnsbury must: A. Annually ensure that at least one collection location exists within their region (within SWME boundary OR within 20 miles of an Independent Town). Textile reuse/recycling locations can be either privately or publicly owned. B. If the only collection location closes or ceases collection during the SWIP term, then the Town of St. Johnsbury is responsible for providing a collection option for its residents. Collection of rag-quality (unwearable) items is encouraged but not required. C. Collection locations can also be shared amongst SWMEs so long as the facility is within the same county or SWME region. SWMEs must list where to donate and reuse/recycle "clothing/textiles" in their A-Z Guides. **Documentation in Annual SWIP Report:** 1. Confirm that textile collection is available. 2. Describe any changes in collection options from the previous year.
List textile collection location(s):	The list of current locations where residents can drop off textiles can be found at https://stjrecycles.com/recyclables/a-z-list-of-recyclables/ and the list will be updated on an annual basis. Drop boxes are located throughout the area as well as The Salvation Army at 250 Railroad Street and NECKA at 115 Lincoln Street, St. Johnsbury.
Sign and date to commit to requirement:	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

Residuals Management Meeting

S4.2	**Residuals Recycling Meetings.** To reduce pollutants in wastewater and septic systems that can hinder the reuse and recycling of biosolids and to increase awareness of topics of concern, like PFAS and other emerging contaminants, Town of St. Johnsbury must: A. Attend the annual, virtual ANR meeting on residuals management each year during the SWIP term. ANR Residuals Program staff will organize the meetings and may choose to not hold a meeting in a given year. **Documentation in Annual SWIP Report:** 1. Confirm meeting attendance, as applicable.
Sign and date to commit to requirement:	Chad Whitehead, Town Manager, St. Johnsbury Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc.

Additional SWIP Requirements

Solid Waste facility	Describe siting criteria that will apply to solid waste facilities which may be proposed by any public or private entity in the Town of St. Johnsbury region. Siting criteria

Siting Criteria	shall not be less stringent than the criteria in Vermont Solid Waste Management Rules.
Description:	Any facilities proposed for the Town of St. Johnsbury would need to be in conformance with municipal planning and zoning requirements and the Vermont Solid Waste Management Rules.

Specify Facilities Included in SWIP & Describe How Proposed Facilities will be Reviewed for Inclusion	Explain the process and standards to be used to determine if newly proposed solid waste facilities would be included in the SWIP. The process may reference siting criteria and existing zoning ordinances, may require a host town agreement, or may defer to requirements in the Vermont Solid Waste Management Rules for some or all types of solid waste facilities. The standard(s) for being included in the SWIP should be clear. Under State law (10 V.S.A. §6605(c)), the Agency shall not issue a certification or recertification for a solid waste facility (except for a sludge or septage land application project) unless it is included in the municipal solid waste implementation plan. *Note: The plan should also include any known solid waste landfills which have been closed since 1989 so that they can receive post-closure certifications.*
List current facilities and process for inclusion of new facilities:	For inclusion in the SWIP the developer of the proposed solid waste facility formally requests that the municipality include the facility in the SWIP. The request is reviewed by Town Staff, Town Commissions and/or the Selectboard. This review could include determining if the proposed facility conforms with municipal planning and zoning requirements; provide opportunities for public participation; the request is then approved or denied by the selectboard and if the request is approved, notify the Waste Management and Prevention Division by letter that the SWIP has been revised to include the proposed solid waste facility. Facilities currently included in the SWIP are the St. Johnsbury Transfer Station and the St. Johnsbury Wastewater Treatment Plant.

Public Participation in the SWIP Approval Process	Describe the process to be used to ensure public participation in the development and implementation of the SWIP. The local community should be notified of opportunities to participate in the SWIP development and implementation. In accordance with state statute, Town of St. Johnsbury must hold at least two public meetings on the draft SWIP.
Describe process:	The Town of St. Johnsbury provides opportunities for public participation in the development and implementation of the SWIP through their website stjvt.com and stjrecycles.com as well as press releases. Following approval of the Draft SWIP, copies will be available at the Town Clerk's Office for review prior to the duly noticed public hearings. Copies of the plan will also be available at the Public Library in St. Johnsbury. We commit to holding at least two public meetings and will provide a summary and documentation of the meetings.

Sign and date to commit to requirement:	Chad Whitehead, Town Manager, St. Johnsbury 6/30/2025 Kelly Gleason, Environmental Compliance Manager, Casella Waste Systems Inc. 6/30/2025

Ordinances	Include copies of any solid waste related ordinances with the SWIP.
List attached ordinances:	A copy of the ordinance is attached as Attachment B.

Conformance with Other Plans	Demonstrate that the SWIP is in conformance with any regional plan adopted in accordance with 24 V.S.A Chapter 117. Demonstration may be in the form of a letter from the applicable regional planning commission regarding conformance of the solid waste implementation plan with the regional plan(s), copies of pertinent sections of the regional plan(s), or other documentation that proves conformance.
List attached letter or documentation:	A copy of the letter is attached as Attachment C.

ATTACHMENT A

Batteries:

Aubuchon Hardware, 222 Hastings Street, St. Johnsbury VT

Mon - Fri: 7:30 AM - 7 PM, Saturday 7:30 AM- 6 PM & Sunday 8 AM – 5 PM

Mercury Products:

Thermostats – **Green Mountain Electric Supply**, 709 Portland Street, St. Johnsbury

Monday-Friday 6:30 AM- 4:30 PM

F.W. Webb Co., 2409 Portland Street, St. Johnsbury

Monday-Friday 7 AM – 5 PM

Bulbs - **Aubuchon Hardware**, 222 Hastings Street, St. Johnsbury VT

Mon - Fri: 7:30 AM - 7 PM, Saturday 7:30 AM- 6 PM & Sunday 8 AM – 5 PM

All – 2x annual HHW events, dates determined annually.

Gas Cylinders:

All – 2x annual HHW events, dates determined annually.

****St. Johnsbury Transfer Station,** 548 High Street, St. Johnsbury VT

Monday-Thursday 7:15 AM - 3:45 PM, Friday & Saturday 7:15 AM – 12 PM

***Empty handheld cylinders ONLY*

Electronics:

St. Johnsbury Transfer Station, 548 High Street, St. Johnsbury VT

Monday-Thursday 7:15 AM - 3:45 PM, Friday & Saturday 7:15 AM – 12 PM

Paint:

Aubuchon Hardware, 222 Hastings Street, St. Johnsbury VT

Mon - Fri: 7:30 AM - 7 PM, Saturday 7:30 AM- 6 PM & Sunday 8 AM – 5 PM

Sherwin-Williams, 422 Portland Street, St. Johnsbury VT

Monday-Friday 7 AM – 6pm, Saturday 8 AM – 4PM & Sunday 10 AM – 4 PM

Tires:

St. Johnsbury Transfer Station, 548 High Street, St. Johnsbury VT

Monday-Thursday 7:15 AM - 3:45 PM, Friday & Saturday 7:15 AM – 12 PM

RIM MUST BE REMOVED

Used Oil:

O'Reilly Auto Parts, 590 Memorial Drive, St. Johnsbury VT

Mon - Fri: 7:00 AM - 7 PM, Saturday 8 AM- 6 PM & Sunday 8 AM – 5 PM

Appliances:

St. Johnsbury Transfer Station, 548 High Street, St. Johnsbury VT

Monday-Thursday 7:15 AM - 3:45 PM, Friday & Saturday 7:15 AM – 12 PM

ATTACHMENT B

ATTACHMENT C

August 5, 2025

Town of St. Johnsbury
c/o Town Manager
Pomerleau Building, 51 Depot Square, Suite 3
St Johnsbury, Vermont 05819

Dear, Mr. Whitehead:

Congratulations to the Town of St. Johnsbury on completing the Solid Waste Implementation Plan (SWIP). As you know, the updated plan will help the community remain in compliance with state law and meeting its solid waste requirements.

The updated SWIP for the Town of St. Johnsbury conforms to the following goals and strategies of the 2023 *Regional Plan for the Northeast Kingdom*:

SOLID WASTE MANAGEMENT GOALS

- Municipal and regional solid waste disposal systems should be cost-effective, environmentally sound, and promote reduction, reuse, and recycling, and will support the statewide goal of reducing the disposal rate of municipal solid waste.
- Hazardous wastes shall be disposed of at secure, environmentally sound disposal sites permitted by the Agency of Natural Resources.

STRATEGIES

- Promote recycling, re-use, and waste reduction efforts throughout the region.
- Support public education to promote proper waste disposal efforts.
- Encourage communities to meet the waste management and recycling goals established by the Solid Waste Management District and municipal waste management plans.
- Encourage communities to create or expand local recycling facilities.

On behalf of NVDA, I would like to express our support for the Town of St. Johnsbury's Solid Waste Implementation Plan.

Sincerely,

David Snedeker
Executive Director